

**REMUNERATION FOR OUR REGION 8 INTN'L FACULTY  
FEBRUARY 6, 2003**

**HOW (Harmony Our Way) AND OTHER REGIONAL WORKSHOPS AND SCHOOLS**

- *Up to 4 hours* of teaching, emcee work, PVI's, coaching – registration waived (usually \$40.00), plus lodging & per diem
- *Over 5 hours* – a fee (determined by faculty) in addition to the lodging and registration.
- *If considered main faculty* per event, a flat fee (determined by faculty person) for the weekend plus registration and lodging.

**RMRU (Rocky Mountain Round-Up)**

- *Up to 4 hours* of teaching (as described above) weekend fee waived (Usually \$145.00).
- *Over 5 hours* – fee (same as above) in addition to weekend package paid for
- *If considered main faculty* a flat fee for the weekend (determined by faculty) plus the Weekend Pkg. paid for

**ANNUAL EDUCATION MATERIALS FEE - \$50.00 (Receipts required).**

\_\_\_\_\_ FACULTY

\_\_\_\_\_ Event \_\_\_\_\_ Date

\_\_\_\_\_ Location

\_\_\_\_\_ Classes (title, length & number)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ PVI's (hrs) \_\_\_\_\_ Coaching (hrs) \_\_\_\_\_ Emcee work (hrs)

\_\_\_\_\_ TOTAL HOURS

\_\_\_\_\_ FEE (if over 5 hours)

\_\_\_\_\_ FEE (weekend, if Main Faculty)

\_\_\_\_\_ SIGNATURE \_\_\_\_\_ Date

# EDUCATION PLANNING MEETING

May 18, 2003

## ***1. Update RMRU***

- Schedule
- Forums
- Ase coaching
- PVIs
- Show – line-up and ticket sales
- Hostess chorus/coaching?

## ***2. Harmony Harvest – November 7/8, 2003***

- Faculty – Jim/Renee, Tori, Beth
- Schedule/topic ideas and suggestions
- Target areas
  1. Region 8
  2. Nearby Regions – 24, others?
  3. Men's Org
  4. Teachers/students
  5. Local music org.
  6. Other?
- Break-out ideas using Tori & Beth

## **3. Visual Workshop – THE EYES HAVE IT – Jan. 9/10, 2004**

- Faculty – Renee Porzell
- Forums on Friday
- Topic ideas – as discussed previously (Charact/choreo, stage fright, psychol. Of performing, contest in perspective, take it from rehearsal to stage, staging needs. Class on the new Show Manual?)
- Break-out ideas using Regional faculty

#### ***4. Upcoming Schools***

- ***RMRU, August, 2004 – RUMORS***  
***Focus?***

#### ***5. RAPID CITY AREA SCHOOL, Sept. 17/18, 2004***

- ***Faculty?***
- ***Focus?***

- ***JUDGING WORKSHOP, HOW IN JAN 2005***

1. ***FACULTY*** – Sharon Babb, Sound  
Vicki Uhr, Music  
Vickie Maybury, Expression  
Tori Postma, Showmanship
2. Coach & teach to the 4 categories
3. Novice contest for show.
4. Other performers? Regional quartets? Chorus?

- ***RMRU, 2005 - ACAPELLA GOLD***  
***Focus?***

## ***SUGGESTIONS FOR ADDITIONAL SCHOOLS CALENDERING:***

- ***Directors - each year?***
  1. ***Offer area school joint coaching and classes for small choruses?***
  
- ***Regional Faculty***
  
- ***Quartets***
  
- ***Arrangers – discussion on that at IES.***
  
- ***MAJOR HOW & RMRU IDEAS FOR TOPICS AND FACULTY:***

<u>INCOME</u>	<u>PROPOSED</u>
Educational Events - 2006 RMRU Weekend	\$ 37,610.00
Educational Events - 2007 HOW Weekend	\$ 6,350.00
Educational Events - Other	
Area School - Sterling - 4/06	\$ 3,200.00
Area School - Grand Junction - 5/06	\$ 4,000.00
Quartet Focus School - 6/06	\$ 1,900.00
Arranger's Workshop - 6/06 (no plans to charge registration at this time)	\$ -
<b>TOTAL INCOME</b>	<b>\$ 53,060.00</b>
<u>EXPENSES</u>	
Arranger's Education (Arranger's Retreat listed separately)	\$ 200.00
Chorus Education and Assistance (Stipends, Heartbeat Program, Pros. Chapter)	
Coaching Fund (C level & below) - \$150 x 11 Choruses	\$ 1,650.00
Coaching Stipend (B level & above) - \$300 x 6 Choruses	\$ 1,800.00
Funding from International	\$ (2,000.00)
Director Education (15 Directors to IES @ \$500 ea. & 1 drawing for \$500 to Int'l)	\$ 8,000.00
Education Coordinator (Travel, meetings, etc.)	
International Convention - 2006	\$ -
Travel to Choruses	\$ 200.00
Staff meetings (travel, supplies, food)	\$ 100.00
IES 2006	\$ 900.00
Events - Other	
Area School - Sterling - 4/06	\$ 2,720.00
Area School - Grand Junction - 5/06	\$ 4,120.00
Quartet Focus School - 6/06	\$ 5,700.00
Arranger's Workshop - 6/06	\$ 2,650.00
Events - 2006 RMRU (Stage Coaches)	\$ 32,015.00
Events - 2007 HOW (Betty Clipman)	\$ 6,905.00
Incentives (IES Registrations - 2 drawings per year.)	\$ 1,000.00
Leadership Training (Faculty education & assistance)	\$ 1,000.00
Miscellaneous	\$ 100.00
Postage	\$ 100.00
Printing	\$ 100.00
Quartet Promotion/Education	\$ 1,000.00
Supplies (Pros/Revitalization materials, music, tapes, videos, etc.)	
Educational materials - music, tapes/videos (to include contest)	\$ 1,500.00
Miscellaneous supplies	\$ 75.00
Telephone	\$ 50.00
Visual Program	\$ 100.00
Young Women In Harmony (Includes Rising Star funding, CMEA, etc.)	
Awards	\$ 1,000.00
Educational supplies	\$ 200.00
Miscellaneous	\$ 100.00
Music Educator's Conferences	\$ 500.00
Office supplies	\$ 200.00
Postage	\$ 50.00
Printing	\$ 50.00
Rising Star Quartet - IES 2005 (plus one sponsor)	\$ 2,000.00
Telephone	\$ 50.00
<b>TOTAL EXPENSES</b>	<b>\$ 74,135.00</b>

## **Region 8 Policy Waivers, Discounts and Remuneration**

\*all lodging funded by the region is DOUBLE OCCUPANCY

\*\*registration, lodging, mileage and per diem is considered FULLY FUNDED

### **HOW (Harmony Our Way Winter School) - \$40.00)**

Event Chair(s) - registration waived and lodging

Event Facility Coordinator - registration waived, lodging, mileage

**Faculty teaching at event - (less than four (4) hours) registration waived**

**(more than four (4) hours) - registration waived and lodging**

**Regional Intn'l Faculty with ANY responsibilities – waived registration, lodging, see add.**

Registration Chair - registration waived

Other Team Support Chairs - 50 % discount on registration

Quartet Champions (at invitation of RMT)- registration waived

Regional Management Team (with team meeting)- registration waived, lodging\*, mileage and per diem\*\*

Top Ten International Quartets (at invitation of RMT) - registration waived

### **RMRU (Rocky Mountain Round-up Summer School)**

#### **Member Registrations**

**Full weekend, lodging - QUAD OCCUPANCY and meals - \$145.00/\$115.00**

**Friday night/Saturday/Show (no food or lodging) \$70.00**

**Saturday Only/Show (no food or lodging) \$50.00**

**Friday evening only (no food or lodging) \$20.00**

**Youth Member (under 25 years) \$127.50**

#### **Non-Member Registrations**

**Saturday Only/Show (no food or lodging) \$50.00**

**Saturday Only/Show HS or Jr High (no food or lodging) \$10.00**

Education, Chapter and Director Coordinators - waived (includes Thursday night if required)

Event Chairs - waived (includes Thursday night if required)

Event Facilities - waived (includes Thursday night if required)

Registration Chair - waived (includes Thursday night if required)

**Regional Int'l Faculty w/ANY responsibilities - waived**

**Regional Int'l Faculty working more than five hours may ask for a fee in addition to registration waived**

Regional Faculty teaching less than four (4) hours - discount on Weekend Package or if only coming on Saturday no discount on registration but receive mileage and meals in dining hall

Faculty teaching four hours or more - waived

Hospitality Chorus - 30 discounted registrations

Other Regional Management Team members - discount

Other Team Support Chairs - discount  
Quartet Champions - waived  
Top Ten International Quartets (at invitation of RMT) - registration waived

### **WORKSHOPS AND MUSIC SCHOOLS**

Education Coordinator (with no RMT meeting) registration and lodging  
Event Chair(s) - registration waived and lodging  
Event Facilities Chair - registration waived and lodging  
Faculty teaching less than four (4) hours - registration waived  
Faculty teaching four or more hours - registration waived and lodging  
Regional Management Team (in conjunction with RMT meeting) - fully funded (see HOW)  
Regional Management Team (with no meeting) 50% discount on registration  
Quartet Champs (when invited by RMT) - registration waived  
Top Ten International Quartets (at invitation of RMT) - registration waived

### **CONVENTION**

Chair of Regional Convention (CRC) - same as CSC but with RAH breakfast  
CSC - registration, three nights double occupancy lodging  
Driver (judging panel) - registration  
Installation Facilitator - RAH breakfast  
International Board Members, Faculty, Appointees - RAH breakfast  
Judges - registration, lodging, RAH breakfast  
Panel Secretary - registration, lodging, RAH breakfast  
Photographer - registration, RAH breakfast  
Quartet Champs - RAH breakfast  
Regional Management Team - RAH breakfast  
Sales Area Coordinator - Thursday night lodging and mileage  
Trial Scorers - registration, RAH breakfast

## **EDUCATION COORDINATOR TOPICS**

### **A. NETWORKING**

- Within your species – all sign up and maintain contact with each other (ECs) for ideas, support, wisdom!**
  - 1) **Volunteer to maintain “the list”?**
  - 2) **Chat on a regular basis?**
  - 3) **Have on-going topics?**
  - 4) **Chat on as-needed basis?**
  - 5) **Other ideas**

### **B. DEVELOPING CHORUS LEADERS FROM THE RANKS OF “JUST SINGING MEMBERS”.**

- Have them volunteer for small, one-time jobs**
- Job fair at a REGIONAL level – Saturday workshop, perhaps, or as part of a regional school/leadership workshop, etc., if choruses need help within to find their leaders. Market how? To whom?**
- Mentoring of any sort?**
- Survey sheets with specific talents/interest listed – could be called upon for specific jobs or positions.**
- Other ideas**

## **C. INCREASING THE USE OF REGIONAL FACULTY BY OUR OWN CHORUSES AND QUARTETS**

- Offer PVIs at Regional weekends – FREE
- Offer Qt. Coaching at Regional weekends – FREE
- Have a list of all “coaching” Regional faculty available in your Regional directories, on your websites.
- Regional Mentoring of choruses?
  - 1) Set up Mentor visits within your regions using your regional faculty – free to the choruses.
  - 2) Set them up for twice a year (more?) using the same faculty each time? Free?
  - 3) May take a while to find the right “fit” for faculty/chorus.
  - 4) Best for small choruses that need more help?
- Other ideas?

## **D. LONG RANGE PLANNING**

### **□ 5 YEAR PLAN – SAMPLES**

### **□ ED STAFF – critical for your success**

- 1) Possible folks to have on your team for creating and dreaming – some from your RMT
  - a) Ed Coord
  - b) Director's Coord (has the pulse of the directors)
  - c) Facilities Coord – always in the loop as you're planning your events/schools
  - d) Finance Coord – easy for her to plan for your every need OR inform you that the funds could be an issue with need to “find” more money – saves time
  - e) Quartet Coord – great resource.
  - f) Chairs of any upcoming events
  - g) Arrangers' Coord?
  - h) Mentors/Dreamers that you work well with and respect.
  - i) Others

**2) How often?**

**3) Topics**

- Up-coming schools/Faculty**
- Target areas – determine all and see if needs being met - how often**
  - 1) Directors/Musical Leaders**
  - 2) Small Choruses**
  - 3) Large choruses**
  - 4) Arrangers**
  - 5) Quartets**
  - 6) Faculty**
  - 7) Administrative leaders**
  - 8) Visual/Choreographers**
  - 9) General Membership**
- Judges comments from recent competitions**
- Chorus visits – USE OF THESE VISITS?**
- Problem issues anywhere that need attention?**
- Attendance at Regional schools**
  - 1) Offer incentives?**
  - 2) Suggestions?**
  - 3) Is this an issue?**
- Other topics?**

## **E. FACULTY**

- **Where do you find them? How?**
  - 1) **Surveys – interests and availability**
  - 2) **Send to all choruses**
  - 3) **Ask current chorus leaders if any leadership potential in their choruses**
  - 4) **Job fairs at Regional weekends?**
  - 5) **Others?**
  
- **Train them?**
  - 1) **Gather all the surveys; invite these folks to a Saturday workshop?**
  - 2) **Regional Leadership weekend – one part specifically for new “wannabees” that have been personally invited by the RMT or ED Coord?**
  - 3) **Determine if they have specific classes that could be taught at regional weekends or if interested in coaching, etc.**
  - 4) **Mentor them – suggest they go with experienced coach to coach qt. or chorus**
  - 5) **Have coaching weekend (small choruses or quartets)?**
    - **Offer coaching opportunities for trainees with an experienced coach?**
    - **free to participating choruses/quartets – win/win!☺**
  - 6) **Other ideas?**

## **F. BUDGET – SAMPLE**

- Education budget should be the largest part of the RMT budget**
- All that your Region does is education-related, other than contest**
- Can offer help to choruses, directors, YWIH, others?**
  - 1) **Send directors to IES?**
  - 2) **Regional visits**
  - 3) **Mentor visits**
  - 4) **Coaching weekends for faculty training – free or a fee?**
  - 5) **Incentives for attendance/drawing of registrants – free registration to regional school or registration to IES**
  - 6) **Others?**
  - 7) **Not possible for all Regions?**
  - 8) **Suggestions for struggling regions?**
  - 9) **DISCUSS WAIVERS/REMUNERATIONS SHEET & WAIVERS POLICY**
  
- Ways to gather support of this?**

## **G. MARKETING: FOR ALL RMT TO DISCUSS.**

- IDENTIFYING TARGETS**
  - 1) **Discussion and ideas**

□ **PLANING REGIONAL CAMPAIGNS, TYING INTO THE  
“DIVAS WANTED” PROGRAM**

**1) Discussion and ideas**

□ **MODIFYING MARKETING MESSAGES TO REACH  
VARIOUS NATIONALITIES AND AGE GROUPS**

**1) DISCUSSION AND IDEAS**

□ **MARKETING FOR SMALL CHORUSES**  
**1) Discussion and ideas**

**H. OTHER IDEAS/CONCERNS/TOPICS**